Capacity Request



Other purchased parts

Supplier-No.		300XXXXX		Supplier			MILLER Corporation		
Date		12.09.2012		Pu	ırchaser		Brown, Dan		
		9		 Di	spatcher		Dickens, Char	les	
1.	WITTE Part Number						WITTE Part D	escription	
	010XXXXXXX	(Schluesselsch	naftaufnahme	
l.a	Parts with jo	int tooling	(if any)		_		WITTE Part D	escription	
2.	Production R	ate (Parts/l	Hour)						
3.			s.] per Calendar	Week ICI	N1		Anne	otations	
	Effective		Normal-Cap.		axCap.		<u> </u>		
	CW	Year	pro CW		er CW				
	-	-							
1.	Working Days	s per Week		(number	of working	days based	d on normal cap	pacity)	
5.	Shifts per Da	у				-	mal capacity)		
6	Hours per Sh	Hours per Shift [h] (number of hours based on normal capacity)							
7.	Working days 8. Reaction Time Annotations								
•	per Year	′ <u>L</u>	0.	in Days					
9.	Further Part I	Numbore S	haring the Group						
,.	Capacity WITTE Part r	,	naming the Group	'		Description			
	WITTE Part I	number				Description			
	,								
10.	Changeover/		me for the parts r	named abo	ve in hours	[h]			
11.			tify the accuracy	of the state	ments abo	ve.			
					Mile man				
			Datum		-	Name		Company	

Annotations for filling out the capacity request form

Generally

This capacity request substitutes the former document "Process Analysis Supplier"

1. Part Number and Description

You will receive this document with the part number filled out by WITTE. Depending on the requirements either the a) short number (10 digits) or b) the complete part number (including index and color code or version, 11-14 digits) is entered. Additionally the WITTE description will be shown.

Examples: 01 020 995 10 2 01 802 001 81 0 003 01 070 813 11 8 B

1.a Parts with joint tooling

Here all the part numbers are to be listed, which are joined in the same tool of manufacture and will be produced simultaneously as the part listed in 1. Example: if the tool is laid out as "1+1" and produces a left and a right side of the part.

2. Production Rate in Parts/Hour

Describes how many units will be produced within an hour. When multiple processing steps apply, the bottleneck capacity is to be considered. The bottleneck capacity is the one single step, which produces the least units per hour.

3. Capacity in Pieces [pcs.] per Calendar Week [CW]

Effective from CW/Year

The date from which the stated capacity is available. This declaration is always to be made in calendar week and year. If no entry is made, the current week and year at the point of the capacity request will be assumed.

Normal and Maximum Capacity per Calendar Week

Normal Capacity pertains to the available net week capacity, if a regular working week (without extra shifts) is used as a basis for points 4.-6. The declaration has to be based on realistic and current machine/equipment availability and furthermore the rate of scrap has to be factored in. This means that the capacity refers to OK parts. If the machine/equipment is not exclusively used for WITTE products, then the calculations should regard the currently available/planned machine/equipment capacity for WITTE products. It is assumed that the statements remain valid until new information is provided by you.

Maximum Capacity describes the maximum available net week capacity, which is achieved through extra shifts, shift extensions and Saturday/Sunday shifts with the lead time mentioned in point 8. As with the normal capacity, machine availability should be realistic and current and the scrap rate has to be factored in. Hence, the capacity here also refers to OK parts and only the capacity available/planned for WITTE should be regarded.

Annotations (optional)

If there is further information which you believe is important for us to incorporate into our internal database, this field is free for you to use.

4. Working Days per Calendar Week (CW)

This informs us how many days per week your company is working on a regular basis. If no entry is made, our database will enter five working days per default.

5. Shifts per Working Day

Here you enter how many shifts per day your regular working schedule contains. If no entry is made, our database will enter three shifts per detault

6. Hours per Shift

In this field we ask for the number of hours a regular shift includes in your company. If no entry is made, our database will enter eight hours per default.

7. Working Days per Year

If no entry is made, our database will enter 250 working days per default.

8. Reaction Time in Days

This is the time needed for your organization for shifting from a current level of capacity used to a higher level of used capacity, all the way up to the given maximum capacity. A capacity increase might be caused by temporary deviations or shifts in demand. This point purely refers to the increase of the production capacity. If material acquisition is of vital importance in the shift from normal to maximum capacity, we ask you to note this in the Annotations field. If no entry is made, our database will enter five days per default.

Annotations (optional)

If there is further information which you believe is important for us to incorporate into our internal database, this field is free for you to use.

9. Further Part Numbers Sharing the Group Capacity

As the case may be that further parts share the same capacity as the part for which this form is filled out, you should here name these part numbers and descriptions. Example: Two parts are produced on the same piece of equipment. A requirement is that the parts have an identical or similar cycle time. If this were not the case a form has to be filled out for each part. We ask you to always give the complete WITTE part number.

10. Set-Up-Time in Hours

Here you enter the time needed for setting up the equipment for different parts (change-over time).

11. Signature

Please verify the accuracy of your statement by signing the document electronically.