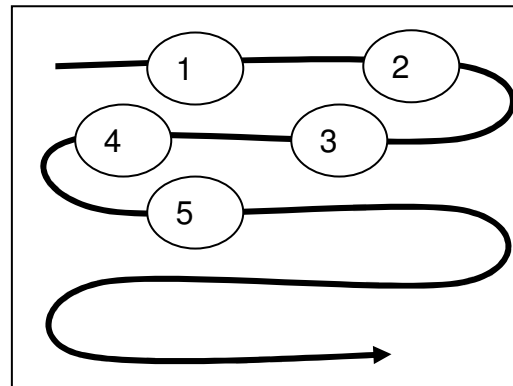


Rules for sampling of new parts and changes to WITTE Automotive

To minimize risk, the following rules have been established for the sampling of new parts and changes for deliveries to the companies of WITTE Automotive. The guidelines in accordance with VDA 2 and PPAP are to be fundamentally complied with when acting on these rules. The valid forms specified there are to be used, and it is the responsibility of the supplier to acquire these. Therefore the following items represent only an excerpt from the above-mentioned guidelines, which explain some of WITTE Automotive's specific requirements in greater detail.

- Specifications from customer-specific guidelines (insofar as they have been communicated to the supplier) are to be complied with.
- The sample report is an essential part of the initial sample delivery. Reports (in accordance with VDA 2 or PPAP and the "Required Evidence for Initial Sampling" from WITTE Automotive) must therefore always be supplied along with the initial samples. Delivery of parts without the report or without the other required documents is considered not successful and will be graded NOK.
- The sample delivery usually consists of a larger quantity of the parts to be supplied, whose exact number is to be determined in a separate step. The sampling products that were inspected are to be clearly identified in the report and to be included in delivery.
- The drawing required upon delivery (the order drawing from WITTE Automotive) is to be itemized using designating arrows, beginning the view from the upper-left corner along the arrow to the lower right corner:
 - The views (1, 2, ...n) are to be numbered and completed in the designated order. (Do not start a new numbering system with each new view, but continue the initial numbering throughout the entire illustration in sequence).
 - The individual views are to be numbered and completed from the inside out and clockwise.
- The characteristics are to be given in the report in the order of the numbering. The start of any new view is also to be noted in the report.
- All characteristics (dimensions, ...) are to be listed with the tolerances on the form. General tolerances from the respective guidelines (e.g. DIN 2768), or from the drawing etc. must also be declared.
- The grade of "OK / NOK" is to be checked in the respective column.
- Only samples with a grade of OK can be dispatched. A grade of NOK is admissible only with written exceptional case approval from WITTE Automotive. The exceptional case approval must be included with the sampling documents.
- Verification of properly executed IMDS entry is to be included.
- All cavities / moulds must be sampled.
- The sample parts from each cavity which have to be added to the delivery must be clearly assigned to items in the documents.
- It is left up to the supplier to decide whether to create a separate datasheet per cavity / mould or to summarize all cavities / moulds in a clear way on one datasheet. In this case, all actual dimensions must be listed individually. A summary of the results (from – to) for all cavities / moulds is not permitted.
- When consolidating several nests / forms on one datasheet, the grade of "NOK" is to be checked for one NOK result in any given cavity.
- An NOK grade of one item will lead to rejection or may possibly lead to conditional acceptance upon presentation of exceptional case approval.



- An NOK grade of one cavity / one mould out of several cavities / moulds will lead to rejection or may possibly lead to conditional acceptance upon presentation of exceptional case approval.
- It is to be recorded in the report whether it pertains to an initial sampling or a re-sampling. If so required, this may be declared in the comment field (e.g. for PSW forms).
- A possibly required re-sampling is to be initiated immediately and to be sent unsolicited to the relevant employee at WITTE Automotive.
- Each sampling is graded by WITTE Automotive in the following way:
 - Free (e.g. VDA grade = 1, or corresponding grade as per PPAP)
 - Conditionally free (e.g. VDA grade = 3, e.g. non-compliance with exceptional case approval, or corresponding grade as per PPAP)
 - Not free (e.g. VDA grade = 6 or corresponding grade as per PPAP)
- Each sampling that is graded as NOK (not free / conditionally free), will be rejected by WITTE Automotive. Reasons for rejection (not free / conditionally free) include:
 - One or more of the required documents (as per “Required Evidence for Initial Sampling” or VDA2 or PPAP) were missing.
 - One or more of the sample parts were not included in the delivery.
 - The sample parts have not been clearly assigned to points in the measurement report.
 - One or more of the items has been graded as NOK.
 - In case of the presentation of exceptional case approval, WITTE Automotive will still only grant conditional acceptance.
 - One or more of the above rules has not been properly complied with.